**Educational Equity Chair**

1. Review Board of Directors guidelines

2. Become familiar with the information and resources related to your position on the [AAUW National](http://aauw.org/), [AAUW-NYS](http://aauwnyswp.aauw-nys.org/wp/) and our [AAUW-Schenectady](http://schenectady-ny.aauw.net/) websites

3. Serves on the Program Development Committee

4. Informs the Board and membership about education-related issues including AAUW’s [Educational Funding and Awards](http://www.aauw.org/what-we-do/educational-funding-and-awards) which AAUW is supporting at the board meeting and in newsletter articles.

6. Encourages initiatives (letter writing, phone calls, emails, etc.) to support individual growth and development in education in the local, national, and world communities

7. Prepares end-of-year report and gives one copy to the President by June 1st and shares it and appropriate materials/records/guidelines with successor by June 30th.